Position Description

Secondary School Teaching Interns

Barker College aims to foster a love of learning that inspires the heart, mind and soul of each student through a diverse and challenging curriculum (Pre-K to Year 12), catering for individual interest and capacity.

OVERALL PURPOSE OF THE POSITION

Barker College is a non-selective comprehensive School that is committed to excellence and enrichment for all our students. Teachers are responsible for the implementation of quality teaching and learning programs that develop knowledge and skills along with appropriate learning attitudes. They foster the social and emotional development of each student in their class.

The School has an evidence-based framework for teaching and learning based on three key areas: environment, knowledge, and feedback and reflection. These areas are identified as the foundations of all good teaching. At Barker, we overlay these areas with terms relating to thriving at Barker: inquiry, rhetoric, service, and gratitude.

We have a commitment to placing student needs at the centre of our planning and seeking to integrate academic achievement with improved wellbeing outcomes. Teachers in the Senior School should be aware of the three Aboriginal campuses that Barker has established. Opportunities to incorporate Indigenous culture and heritage into teaching and learning programs and activities is encouraged.

PRIMARY DUTIES & RESPONSIBILITIES

Under the guidance of mentor teachers, Secondary School Teaching Interns will gain knowledge and experience of all facets of the role of a classroom teacher in the Secondary School to prepare themselves as thoroughly as possible for their future teaching careers.

As a Secondary School Teaching Intern, you will primarily assist teachers with facilitating their classes. You may be expected to work with small groups, develop teaching materials and assist with informal and formal assessment opportunities.

- Work closely with assigned mentor teachers in the daily planning and implementing of lesson plans
- Assistance with small groups of students when required
- Prepare, support and leading lessons, or small group sessions, under the supervision of the mentor teacher
- Assist with classroom management and student well-being
- Work alongside teaching staff with the ongoing development of teaching and learning activities
- Complete set supervision duties in the playground as allocated
- Observe lessons both within and outside your faculty area
- Participate in, and contribute to, staff meetings and professional development as appropriate
- Participate in feedback sessions with supervising Teacher/s
- Compile a portfolio of professional experiences, reflecting capacity against AITSL Australia Professional Teaching Standards

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SKILLS ESSENTIAL TO THE JOB

- Enrolment in a Secondary Education University Degree program
- Commitment to fostering the School's development and application of Teacher Excellence in through teaching and learning, both in and out of the classroom.
- Excellent ICT skills
- Commitment to developing a passion for learning in students
- A genuine care for, and understanding of, secondary aged children
- A commitment to growth and development as a professional
- Work effectively as a member of an enthusiastic team

ESSENTIAL PERSONAL ATTRIBUTES

- Outstanding interpersonal skills
- Exceptional personal standards of honesty, integrity and professionalism
- Ability to work as part of a team
- Strong motivation, influencing and team-building skills
- Commitment to the principles and practices of a learning organisation
- Initiative and flexibility
- Punctuality and reliability
- Enthusiasm and energy
- Commitment to the School's Mission, Vision and Values.

ACCOUNTABILITY

Child Safety
Barker College has an abiding commitment to the safety, protection and well-being of all children and young people in our care. All staff members will be held accountable for ensuring adherence to the policies of the School, in particular those relating to the safeguarding of children.

General
Breaches to a staff member's responsibilities and/or authority will be managed through the School's Disciplinary Management Procedures. This defined accountability is underpinned by Barker College's Code of Conduct and the Complaints Procedures.

Work Health and Safety
All staff members will be held accountable for their actions and omissions where it affects their own or another person's workplace safety.

SPECIAL CONDITIONS

- A weekly commitment during School Term-Times
- Successful candidates will be encouraged to participate in the school's co-curricular program.

QUALIFICATIONS

- Currently enrolled and actively undertaking an Education Teaching Degree (teaching qualification), preferably at a University in NSW.
- Secondary School teaching interns will have ideally completed at least one practicum prior to application.
- Conditional Teacher Accreditation, with NESA (eTAMS) is desirable.

ORGANISATION CHART RELATIVE TO POSITION

The Manager's Manager: **Head of Curriculum & Academics**

The Immediate Manager: **The Relevant Head of Department**

This position: **Secondary School Teaching Intern**

APPROVAL

This position description accurately details the primary duties and responsibilities of a **Secondary School Teaching Intern.**

Approved by Director of Teaching & Learning in October 2026.

ACCEPTANCE OF POSITION DESCRIPTION

Position description accepted by:

Name of Staff Member: [candidate_name]

Signature of Staff Member: [acceptance_status]

Date: [acceptance_date]